Chugiak-Birchwood-Eagle River Rural Road Service Area, Board of Supervisors Work Session and Road Board Meeting May 20, 2024

WORK SESSION

Vice Chair Blake Merrifield called the Work Session to order at 6:38 p.m.

The below was read into the minutes.

1. Foreman's Reports:

Maintenance Financial and Work Program Reports

Mr. Anthony Winsor read the Foreman's Report -

Maintenance and Operations Update:

- Sweeping has begun. Mains have been completed. Residential sweeping is more than 50% complete.
- Storm drain cleaning contractor will start Wednesday, May 22, 2024.
- Crews have been out repairing lawns and mailboxes from winter damage.

Capital Improvement Program (CIP):

- Last material bid will open Friday.
- Breckenridge Lift Station Project will begin the week of May 28, 2024 and is anticipated to be a ten-week project.
- Right of Way will open for construction Wednesday morning with weight restrictions being lifted Tuesday, May 28, 2024.
- Teams meeting is scheduled with HDR regarding update on grant writing proposals.

Below documents submitted into the minutes:

Subject: Maintenance Financial Information Update 2024 Budget - Contractual Services, 540640 Current: Ap as of 05/15/2024 \$ (298,078.63) \$ H&M Sweeping \$ (298,078.63) \$ TOTAL ENCUMBERANCES \$ (298,078.63) \$ 2024 Budget - Contractual Services, 540640 3,192,685.00 3,1 2024 Expenses thru 05/15/2024 -1,306,350.03 -1,2 Balance 1,886,334.97 1,9 Less Encumbrances as of 05/15/2024 -298,078.63 1,9 Balance 1,588,256.34 1,9 TOTAL AVAILABLE BALANCE: 1,588,256.34 1,9 Fund Balance: 918,165.00 \$ 91 Projected Fund Balance as of 04/18/2024 \$ 918,165.00 \$ 91 Less 8.25% Bond Rating Designation \$ (384,102.00) \$ (38 Less Board of Supervisors Emergency Operating Designation \$ (100,000.00) \$ (10 UNAUDITED Fund Balance After Set Asides \$ 434,063.00 \$ 43 Less Board of Supervisors Fund Transfer to OPS \$ - \$ 5			rations	d Ope	MUNICIPALITY OF ANCHORAC Public Works Department / Maintenance an Eagle River Street Maintenance	*					
To: Matt Cruickshank, Chair, Chugiak-Birchwood-Eagle River Rural Road Service Area, Board of Supervisors From: Anthony Winsor, Superintendent Subject: Maintenance Financial Information Update 2024 Budget - Contractual Services, 540640 as of 05/15/2024 H&M Sweeping \$ (298,078.63) \$ TOTAL ENCUMBERANCES \$ (298,078.63) \$ 2024 Budget - Contractual Services, 540640 3,192,685.00 3,1 2024 Expenses thru 05/15/2024 -1,306,350.03 -1,2 Balance 1,886,334.97 Less Encumbrances as of 05/15/2024 Balance 1,886,334.97 -298,078.63 TOTAL AVAILABLE BALANCE: 1,588,256.34 1,9 TOTAL AVAILABLE BALANCE: 1,588,256.34 1,9 Fund Balance: Projected Fund Balance as of 04/18/2024 \$ 918,165.00 \$ 97 Less 8.25% Bond Rating Designation \$ (384,102.00) \$ (38 Less Board of Supervisors Emergency Operating Designation \$ (100,000.00) \$ (11 UNAUDITED Fund Balance After Set Asides \$ 434,063.00 \$ 43 Less Board of Supervisors Fund Transfer to OPS \$ - \$						Data					
Board of Supervisors											
Subject: Maintenance Financial Information Update 2024 Budget - Contractual Services, 540640 Current: Ap as of 05/15/2024 \$ (298,078.63) \$ H&M Sweeping \$ (298,078.63) \$ TOTAL ENCUMBERANCES \$ (298,078.63) \$ 2024 Budget - Contractual Services, 540640 3,192,685.00 3,1 2024 Expenses thru 05/15/2024 -1,306,350.03 -1,2 Balance 1,886,334.97 1,9 Less Encumbrances as of 05/15/2024 -298,078.63 1,9 Balance 1,588,256.34 1,9 TOTAL AVAILABLE BALANCE: 1,588,256.34 1,9 Fund Balance: 918,165.00 \$ 91 Projected Fund Balance as of 04/18/2024 \$ 918,165.00 \$ 91 Less 8.25% Bond Rating Designation \$ (384,102.00) \$ (38 Less Board of Supervisors Emergency Operating Designation \$ (100,000.00) \$ (10 UNAUDITED Fund Balance After Set Asides \$ 434,063.00 \$ 43 Less Board of Supervisors Fund Transfer to OPS \$ - \$ 5		a,	Road Service Are	Rura		То:					
2024 Budget - Contractual Services, 540640 Current: April as of 05/15/2024 \$ (298,078.63) \$ H&M Sweeping \$ (298,078.63) \$ TOTAL ENCUMBERANCES \$ (298,078.63) \$ 2024 Budget - Contractual Services, 540640 3,192,685.00 3,1 2024 Expenses thru 05/15/2024 -1,306,350.03 -1,2 Balance 1,886,334.97 1,9 Less Encumbrances as of 05/15/2024 -298,078.63 1 Balance 1,588,256.34 1,9 TOTAL AVAILABLE BALANCE: 1,588,256.34 1,9 Fund Balance: Projected Fund Balance as of 04/18/2024 \$ 918,165.00 \$ 91 Less 8.25% Bond Rating Designation \$ (384,102.00) \$ (38 Less Board of Supervisors Emergency Operating Designation \$ (100,000.00) \$ (10 UNAUDITED Fund Balance After Set Asides \$ 434,063.00 \$ 43 Less Board of Supervisors Fund Transfer to OPS \$ - \$ -					Anthony Winsor, Superintendent	From:					
as of 05/15/2024 H&M Sweeping \$ (298,078.63) \$ TOTAL ENCUMBERANCES \$ (298,078.63) \$ 2024 Budget - Contractual Services, 540640 3,192,685.00 3.1 2024 Expenses thru 05/15/2024 -1,306,350.03 -1,2 Balance 1,886,334.97 1,9 Less Encumbrances as of 05/15/2024 -298,078.63 Balance 1,588,256.34 1,9 TOTAL AVAILABLE BALANCE: 1,588,256.34 1,9 Fund Balance: Projected Fund Balance as of 04/18/2024 \$ 918,165.00 \$ 97 Less 8.25% Bond Rating Designation \$ (384,102.00) \$ (384,					Maintenance Financial Information Update	Subject:					
H&M Sweeping \$ (298,078.63) \$ TOTAL ENCUMBERANCES \$ (298,078.63) \$ 2024 Budget - Contractual Services, 540640 3,192,685.00 3,1 2024 Expenses thru 05/15/2024 -1,306,350.03 -1,2 Balance 1,886,334.97 -298,078.63 Balance 1,588,256.34 1,9 TOTAL AVAILABLE BALANCE: 1,588,256.34 1,9 Fund Balance: Projected Fund Balance as of 04/18/2024 \$ 918,165.00 \$ 97 Less 8.25% Bond Rating Designation \$ (384,102.00) \$ (38 Less Board of Supervisors Emergency Operating Designation \$ (100,000.00) \$ (10 UNAUDITED Fund Balance After Set Asides \$ 434,063.00 \$ 43 Less Board of Supervisors Fund Transfer to OPS \$ -	pr-24	-	Current:		2024 Budget - Contractual Services, 540640						
TOTAL ENCUMBERANCES \$ (298,078.63) \$ 2024 Budget - Contractual Services, 540640 3,192,685.00 3,1 2024 Expenses thru 05/15/2024 -1,306,350.03 -1,2 Balance 1,886,334.97 -298,078.63 Balance 1,588,256.34 1,9 TOTAL AVAILABLE BALANCE: 1,588,256.34 1,9 Fund Balance: Projected Fund Balance as of 04/18/2024 \$ 918,165.00 \$ 97 Less 8.25% Bond Rating Designation \$ (384,102.00) \$ (38 Less Board of Supervisors Emergency Operating Designation \$ (100,000.00) \$ (10 UNAUDITED Fund Balance After Set Asides \$ 434,063.00 \$ 435 Less Board of Supervisors Fund Transfer to OPS \$ - \$					15/2024	as of 05/					
2024 Budget - Contractual Services, 540640 3,192,685.00 3,1 2024 Expenses thru 05/15/2024 -1,306,350.03 -1,2 Balance 1,886,334.97 1,9 Less Encumbrances as of 05/15/2024 -298,078.63 Balance 1,588,256.34 1,9 TOTAL AVAILABLE BALANCE: 1,588,256.34 1,9 Fund Balance: Projected Fund Balance as of 04/18/2024 \$ 918,165.00 \$ 91 Less 8.25% Bond Rating Designation \$ (384,102.00) \$ (384,102.00) \$ (384,102.00) \$ (384,102.00) \$ (100,000		\$	(298,078.63)	\$	eping	H&M Swe					
2024 Expenses thru 05/15/2024 -1,306,350.03 -1,2 Balance 1,886,334.97 1,9 Less Encumbrances as of 05/15/2024 -298,078.63 1,9 Balance 1,588,256.34 1,9 TOTAL AVAILABLE BALANCE: 1,588,256.34 1,9 Fund Balance: Projected Fund Balance as of 04/18/2024 \$ 918,165.00 \$ 91 Less 8.25% Bond Rating Designation \$ (384,102.00) \$ (38 Less Board of Supervisors Emergency Operating Designation \$ (100,000.00) \$ (10 UNAUDITED Fund Balance After Set Asides \$ 434,063.00 \$ 43 Less Board of Supervisors Fund Transfer to OPS \$ - \$		\$	(298,078.63)	\$	NCUMBERANCES	TOTAL E					
Balance 1,886,334.97 1,9 Less Encumbrances as of 05/15/2024 -298,078.63 1,588,256.34 1,9 Balance 1,588,256.34 1,9 TOTAL AVAILABLE BALANCE: 1,588,256.34 1,9 Fund Balance: Projected Fund Balance as of 04/18/2024 \$ 918,165.00 \$ 91 Less 8.25% Bond Rating Designation \$ (384,102.00) \$ (38 Less Board of Supervisors Emergency Operating Designation \$ (100,000.00) \$ (10 UNAUDITED Fund Balance After Set Asides \$ 434,063.00 \$ 43 Less Board of Supervisors Fund Transfer to OPS \$ - \$	192,685.0		3,192,685.00		get - Contractual Services, 540640	2024 Bud					
Less Encumbrances as of 05/15/2024 -298,078.63 Balance 1,588,256.34 1,9 TOTAL AVAILABLE BALANCE: 1,588,256.34 1,9 Fund Balance: Projected Fund Balance as of 04/18/2024 \$ 918,165.00 \$ 91 Less 8.25% Bond Rating Designation \$ (384,102.00) \$ (38 Less Board of Supervisors Emergency Operating Designation \$ (100,000.00) \$ (10 UNAUDITED Fund Balance After Set Asides \$ 434,063.00 \$ 43 Less Board of Supervisors Fund Transfer to OPS \$ - \$	243,061.4	-1	-1,306,350.03								
Balance 1,588,256.34 1,9 TOTAL AVAILABLE BALANCE: 1,588,256.34 1,9 Fund Balance: Projected Fund Balance as of 04/18/2024 \$ 918,165.00 \$ 91 Less 8.25% Bond Rating Designation \$ (384,102.00) \$ (38 Less Board of Supervisors Emergency Operating Designation \$ (100,000.00) \$ (10 UNAUDITED Fund Balance After Set Asides \$ 434,063.00 \$ 43 Less Board of Supervisors Fund Transfer to OPS \$ - \$	949,623.5	-	1,886,334.97								
Fund Balance: 1,588,256.34 1,9 Projected Fund Balance as of 04/18/2024 \$ 918,165.00 \$ 918,165.00 Less 8.25% Bond Rating Designation \$ (384,102.00) \$ (38 Less Board of Supervisors Emergency Operating Designation \$ (100,000.00) \$ (10 UNAUDITED Fund Balance After Set Asides \$ 434,063.00 \$ 43 Less Board of Supervisors Fund Transfer to OPS \$ - \$	0.0		-298,078.63	•	Less Encumbrances as of 05/15/2024						
Fund Balance: Projected Fund Balance as of 04/18/2024 \$ 918,165.00 \$ 95 Less 8.25% Bond Rating Designation \$ (384,102.00)	949,623.5	1	1,588,256.34		Balance						
Projected Fund Balance as of 04/18/2024 \$ 918,165.00 \$ 96 Less 8.25% Bond Rating Designation \$ (384,102.00) \$ (384,102.00) \$ (384,102.00) \$ (100,000.00)	,949,623.5	1	1,588,256.34		TOTAL AVAILABLE BALANCE:						
Less 8.25% Bond Rating Designation\$ (384,102.00)\$ (384,102.00)Less Board of Supervisors Emergency Operating Designation\$ (100,000.00)\$ (100,000.00)UNAUDITED Fund Balance After Set Asides\$ 434,063.00\$ 434,063.00Less Board of Supervisors Fund Transfer to OPS\$ -\$ -											
Less Board of Supervisors Emergency Operating Designation UNAUDITED Fund Balance After Set Asides Less Board of Supervisors Fund Transfer to OPS \$ (100,000.00) \$ (100,000	918,165.0		2.07.000 M 1000		Projected Fund Balance as of 04/18/2024						
UNAUDITED Fund Balance After Set Asides \$ 434,063.00 \$ 434,063.00 \$ 434,063.00 \$ 5 5 5 5 5 5 5 5 5 5 5 5 5 5 5 5 5 5	384,102.00										
Less Board of Supervisors Fund Transfer to OPS \$ - \$	100,000.00										
	434,063.00		434,063.00								
\$ 434.063.00 \$ 45	-				d of Supervisors Fund Transfer to OPS	Less Boa					
ψ 434,003.00 ψ 44	434,063.0	\$	434,063.00	\$							

Chugiak-Birchwood-Eagle River Rural Road Service Area, Board of Supervisors Work Session/Road Board Meeting – May 2024

MEMORANDUM y 20, 2024 tt Cruickshank, Chair, Chugiak-Birchwood-Eagle rer Rural Road Service Area.								
tt Cruickshank, Chair, Chugiak-Birchwood-Eagle								
ard of Supervisors								
pital Fillancial Illionnation operate as of 05/15/2024								
ERRRSA Mill Levy								
9800 - Non-Grant Funding - CIP Projects			\$	5,581,249.10				
TAL AVAILABLE MILL LEVY BALANCE:			\$	5,581,249.10				
ERRRSA State Grants/Other Contributions 41990	Gran	nt Amt		Balance				
BLE CBERRRSA STATE GRANTS BALANCE:	\$	6,000,000.00	\$	4,824,333.65 4,824,333.65				
TOTAL			\$	10,405,582.75				
	1800 - Non-Grant Funding - CIP Projects TAL AVAILABLE MILL LEVY BALANCE: ERRRSA State Grants/Other Contributions 41990 Jle River Traffic Mitigation	ERRRSA MIII Levy 1800 - Non-Grant Funding - CIP Projects TAL AVAILABLE MILL LEVY BALANCE: ERRRSA State Grants/Other Contributions 41990 Grangle River Traffic Mitigation \$ SILE CBERRRSA STATE GRANTS BALANCE:	ERRRSA MIII Levy 1800 - Non-Grant Funding - CIP Projects TAL AVAILABLE MILL LEVY BALANCE: ERRRSA State Grants/Other Contributions 41990 Grant Amt ple River Traffic Mitigation \$ 6,000,000.00 BLE CBERRRSA STATE GRANTS BALANCE: \$ 6,000,000.00	ERRRSA Mill Levy 1800 - Non-Grant Funding - CIP Projects TAL AVAILABLE MILL LEVY BALANCE: \$ ERRRSA State Grants/Other Contributions 41990 Grant Amt ple River Traffic Mitigation \$ 6,000,000.00 \$ SLE CBERRRSA STATE GRANTS BALANCE: \$ 6,000,000.00 \$				

2. General Discussion and Calendaring: None

ROAD BOARD MEETING

Vice Chair Merrifield called the CBERRRSA Road Board meeting to order at 6:44 p.m.

A. ROLL CALL

Board Members Present: Crystal Kennedy, Blake Merrifield, Chuck Homan

Board Member(s) Absent: Matt Cruickshank, Lee Hammermiester

MOA Staff Present:

Anthony Winsor, Superintendent, Public Works, Maintenance and Operations, Eagle River Street Maintenance Heather Reed, Admin, Public Works, Maintenance and Operations, Eagle River Street Maintenance

B. MINUTES FROM PREVIOUS MEETING -

A MOTION was made by Ms. Crystal Kennedy to approve minutes from the April 22, 2024, regularly scheduled meeting.

Mr. Chuck Homan - SECONDED. The MOTION - PASSED unanimously.

- C. SPECIAL PRESENTATIONS: None
- D. PUBLIC HEARINGS (Non-Agenda Items): None
- E. OLD BUSINESS:

1. Starner Bridge Update:

Mr. Winsor informed the board he has spoken with the contractor and construction will begin July 8, 2024 for out of water work and after July 15, 2024 for in water work.

2. Aurora Borealis:

All Temporary Maintenance agreements have been signed.

Chugiak-Birchwood-Eagle River Rural Road Service Area, Board of Supervisors Work Session/Road Board Meeting - May 2024

3. Criteria for CBERRRSA Board of Supervisors:

Nothing new to report. Waiting on update from the Municipality of Anchorage, Legal Department. Mrs. Reed gave board members a template of an Assembly Ordinance and a copy of AMC 27.30.215 - Chugiak, Birchwood, Eagle River Rural Road Service Area (CBERRRSA).

4. Legislative CIP Requests (Due late spring of 2025 legislative year):

Community councils are submitting legislative capital improvement projects (CIP) online. Mr. Winsor requested future CIP projects from all board members.

F. NEW BUSINESS:

- 1. Work Session Immediate Actions (If Any):
- October meeting reschedule continue to next meeting.
 Scoring Criteria for New CIP Project move to Old Business.
- 4. Mill Rate Increase for Vote move to Old Business.
- 5. Summer Meeting Schedule meeting will stay on the schedule unless canceled.

G. FUTURE AGENDA ITEMS:

Н	les (Δ		.1	0	1	R	N	M	F	N	Т
	200	$\overline{}$	\mathbf{L}		•			v	IVI		ıv	

With no further business before the Board, Vice Chair Merrifield adjourned the meeting at 7:06 p.m.

Matt Cruickshank, Chair Anthony Winsor, Superintendent

Minutes approved June 24, 2024.