

Chugiak-Birchwood-Eagle River Rural Road Service Area, Board of Supervisors
 Work Session and Road Board Meeting
 May 20, 2024

WORK SESSION

Vice Chair Blake Merrifield called the Work Session to order at 6:38 p.m.

The below was read into the minutes.

1. Foreman's Reports:
Maintenance Financial and Work Program Reports

Mr. Anthony Winsor read the Foreman's Report –

Maintenance and Operations Update:

- Sweeping has begun. Mains have been completed. Residential sweeping is more than 50% complete.
- Storm drain cleaning contractor will start Wednesday, May 22, 2024.
- Crews have been out repairing lawns and mailboxes from winter damage.


Capital Improvement Program (CIP):

- Last material bid will open Friday.
- Breckenridge Lift Station Project will begin the week of May 28, 2024 and is anticipated to be a ten-week project.
- Right of Way will open for construction Wednesday morning with weight restrictions being lifted Tuesday, May 28, 2024.
- Teams meeting is scheduled with HDR regarding update on grant writing proposals.

Below documents submitted into the minutes:

MUNICIPALITY OF ANCHORAGE		
Public Works Department / Maintenance and Operations Eagle River Street Maintenance		
MEMORANDUM		
Date:	May 20, 2024	
To:	Matt Cruickshank, Chair, Chugiak-Birchwood-Eagle River Rural Road Service Area, Board of Supervisors	
From:	Anthony Winsor, Superintendent	
Subject:	Maintenance Financial Information Update	
2024 Budget - Contractual Services, 540640 as of 05/15/2024	Current:	Apr-24
H&M Sweeping	\$ (298,078.63)	\$ -
TOTAL ENCUMBERANCES	\$ (298,078.63)	\$ -
2024 Budget - Contractual Services, 540640	3,192,685.00	3,192,685.00
2024 Expenses thru 05/15/2024	-1,306,350.03	-1,243,061.48
Balance	1,886,334.97	1,949,623.52
Less Encumbrances as of 05/15/2024	-298,078.63	0.00
Balance	1,588,256.34	1,949,623.52
TOTAL AVAILABLE BALANCE:	1,588,256.34	1,949,623.52
Fund Balance:		
Projected Fund Balance as of 04/18/2024	\$ 918,165.00	\$ 918,165.00
Less 8.25% Bond Rating Designation	\$ (384,102.00)	\$ (384,102.00)
Less Board of Supervisors Emergency Operating Designation	\$ (100,000.00)	\$ (100,000.00)
UNAUDITED Fund Balance After Set Asides	\$ 434,063.00	\$ 434,063.00
Less Board of Supervisors Fund Transfer to OPS	\$ -	\$ -
	\$ 434,063.00	\$ 434,063.00

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 MUNICIPALITY OF ANCHORAGE Public Works Department / Maintenance and Operations Eagle River Street Maintenance			
MEMORANDUM			
Date:	May 20, 2024		
To:	Matt Cruickshank, Chair, Chugiak-Birchwood-Eagle River Rural Road Service Area, Board of Supervisors		
From:	Anthony Winsor, Superintendent		
Subject:	Capital Financial Information Update as of 05/15/2024		
CBERRRSA Mill Levy			
	419800 - Non-Grant Funding - CIP Projects		\$ 5,581,249.10
	TOTAL AVAILABLE MILL LEVY BALANCE:		\$ 5,581,249.10
CBERRRSA State Grants/Other Contributions 41990			
		Grant Amt	Balance
	PW11016 Eagle River Traffic Mitigation	\$ 6,000,000.00	\$ 4,824,333.65
	TOTAL AVAILABLE CBERRRSA STATE GRANTS BALANCE:	\$ 6,000,000.00	\$ 4,824,333.65
	TOTAL		\$ 10,405,582.75
MAY BE AN ADJUSTMENT FOR MILL RATE INCREASE. EMAIL HAS BEEN SENT TO OMB. 2024 PROJECTS HAVE NOT BEEN SET UP AS OF 05/15/2024 - FUNDING LOADED RECENTLY			

2. General Discussion and Calendaring: None

ROAD BOARD MEETING

Vice Chair Merrifield called the CBERRRSA Road Board meeting to order at 6:44 p.m.

A. ROLL CALL

Board Members Present: Crystal Kennedy, Blake Merrifield, Chuck Homan

Board Member(s) Absent: Matt Cruickshank, Lee Hammermiester

MOA Staff Present:

Anthony Winsor, Superintendent, Public Works, Maintenance and Operations, Eagle River Street Maintenance
 Heather Reed, Admin, Public Works, Maintenance and Operations, Eagle River Street Maintenance

B. MINUTES FROM PREVIOUS MEETING –

A MOTION was made by Ms. Crystal Kennedy to approve minutes from the April 22, 2024, regularly scheduled meeting.

Mr. Chuck Homan - SECONDED. The MOTION – PASSED unanimously.

C. SPECIAL PRESENTATIONS: None

D. PUBLIC HEARINGS (Non-Agenda Items): None

E. OLD BUSINESS:

1. Starner Bridge Update:

Mr. Winsor informed the board he has spoken with the contractor and construction will begin July 8, 2024 for out of water work and after July 15, 2024 for in water work.

2. Aurora Borealis:

All Temporary Maintenance agreements have been signed.

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3. Criteria for CBERRRSA Board of Supervisors:

Nothing new to report. Waiting on update from the Municipality of Anchorage, Legal Department. Mrs. Reed gave board members a template of an Assembly Ordinance and a copy of AMC 27.30.215 – Chugiak, Birchwood, Eagle River Rural Road Service Area (CBERRRSA).

4. Legislative CIP Requests (Due late spring of 2025 legislative year):

Community councils are submitting legislative capital improvement projects (CIP) online. Mr. Winsor requested future CIP projects from all board members.

F. NEW BUSINESS:

1. Work Session – Immediate Actions (If Any):
2. October meeting reschedule – continue to next meeting.
3. Scoring Criteria for New CIP Project – move to Old Business.
4. Mill Rate Increase for Vote – move to Old Business.
5. Summer Meeting Schedule – meeting will stay on the schedule unless canceled.

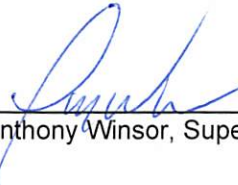
G. FUTURE AGENDA ITEMS:

H. ADJOURNMENT

With no further business before the Board, Vice Chair Merrifield adjourned the meeting at 7:06 p.m.



Matt Cruickshank, Chair



Anthony Winsor, Superintendent

Minutes approved June 24, 2024.